

# **Centre for Quality Assurance South Eastern University of Sri Lanka**

## **REVIEWER'S REPORT ON CURRICULUM EVALUATION**

(It is a compulsory report which is required to be attached with the application for approval of new degree programmes or major revisions to existing internal/ external/ Postgraduate degree programmes)

(Approved at the 212<sup>th</sup> Senate Meeting held on 18.06.2021)

### **BACKGROUND**

- In accordance with Quality Assurance Council/ UGC, every academic programme that will be submitted for the approval of UGC should have a curriculum evaluation report from two programme relevant experts/ reviewers who are nominated by the Faculty Board and approved by the Senate.
- These reports are mandatory for seeking approval of new/ revised degree programs (Undergraduate and Postgraduate) in the UGC and is required to have a written evaluation of the proposed curriculum completed by assigned reviewers.

### **GUIDELINES FOR REVIEWERS**

- As an external curriculum reviewer, and in accordance with the recommendation of Faculty Board and approval of the Senate, we understand and agree that you must have no vested interest in the institution which is submitting the program for review (i.e., not a relative, employee, member of an executive board of the institution or evaluation committee of the merit promotion).
- In completing this Curriculum Evaluation Report, we kindly require your prudent review of the proposed program curriculum to determine whether the stated learning objectives adequately prepare students with the knowledge and skill required to be successful in the program field.
- The curriculum and supporting documents provided to you for review are considered proprietary information and are to be treated as confidential documents not to be shared with any other person or body unless authorized in writing to the institution.
- In your review, you should consider whether the outcomes (both theoretical and practical), the duration of individual courses, the assessment/instructional tools in accordance with the Sri Lanka Quality Framework Manual (SLQF, September 2015), and equipment/supplies are sufficient and appropriate.
- Each section must contain some response/s, however a brief to indicate that you have assessed that aspect of the program.
- The assessment and feedback that you provide are important to the program approval process conducted by the Faculty/ Division with the assurance of most quality aspects.

## **CURRICULUM EVALUATION REPORT**

(To be completed by Reviewer)

### **SECTION A: Reviewer Information**

Reviewer's Name:

Position/Title:

Mailing Address:

Name of Program Being Evaluated:

### **SECTION B: Reviewer Declaration**

I hereby certify that I have received a full copy of the program curriculum which includes:

- Program summary
- Student entry qualifications/ requirements
- individual course outlines which identify the following:

Descriptions	Available (√) or Not available (X)
Course content	
Specific Learning Outcomes/ ILOs	
Course duration	
Course pre-requisites (where applicable)	
Names of textbooks/ learning resources to be utilized	
Methods of assessment/ Evaluations	
Methods of instructions	

### **SECTION C: Program Content and Structure**

1. Does the sequencing of courses (i.e., order of courses presented) within the program properly address course pre-requisites and/or co-requisites? OR Are there any courses within the program you feel should be pre-requisites for other courses, but have not been identified?

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6. Please comment on the adequacy of balance between theory (i.e., classroom) and practice (i.e., lab/shop/fieldwork etc.) within the program.

7. Please comment on whether the methods of evaluation used for this program are appropriate (i.e., is there an adequate balance of theoretical and practical assessments conducted for each course?).

8. If there are any recommendations for additional evaluation methods which would ensure student competency, please identify these.

9. Additional Comments on the following.

1	Acceptability of the Background and the Justification	
2	Relevance of proposed degree program to Society	
3	Entry Qualification and Admission Process	

4	Program Structure	
5	Teaching Learning Methods	
6	Assessment Strategy/Procedure	
7	Resource Availability - Physical	
8	Qualifications of Panel of Teachers (Internal & External)	
9	Recommended reading	

10.	Recommendation (Please mark one of the following)	
	a. Recommended without amendment	
	b. Recommended subject to improvement in the following areas	
	b. Not suitable for the next stage of evaluation due to following reasons (Pl. attach a separate document)	

11.

	<b>Signature of Reviewer</b>	
1.	Name of the Reviewer	
2.	Signature	
3.	Date	